



## **1-88 SEX CRIMES UNIT**

### **1-88-1 Purpose**

The purpose of the Sex Crimes Unit is to provide the Department with a standardized and professional investigation of all criminal sexual penetration cases, including attempted CSP of a victim that is 13 years of age or older.

### **1-88-2 Policy**

The policy of the Sex Crimes Unit is to work with the Bernalillo County Sheriff's Office, SANE, Rape Crisis and the District Attorney's Office as part of the Albuquerque Sexual Assault Evidence Response Team (ASERT) to complete investigations of criminal sexual penetration cases.

### **1-88-3 Definitions**

A. CODIS

COMbined DNA Index System

B. CSP

Criminal Sexual Penetration

C. SACRC

Sexual Assault Case Review Council

D. SAEK

Sexual Assault Exam Kit

### **1-88-4 Rules and Responsibilities**

A. Sex Crimes Investigations

1. All cases of CSP per State Statute 30-9-11.
2. Attempted CSP where the victim is 13 years of age or older.



3. All cases will be assigned by the Sex Crimes sergeant or designee.

**B. Sex Crimes Call-out Criteria/Procedures**

1. Field officers will conduct an initial investigation and notify their supervisor to determine a detective is needed.
2. The supervisor will then contact the Sex Crimes Sergeant and advise him/her of the incident.
3. The Sex Crimes Sergeant will then determine if the call meets the call out criteria based on:
  - a. Complexity of the case
  - b. If a warrant is required
  - c. If an offender is in custody
4. The Sex Crimes Sergeant will then activate the on call detective
  - a. The secondary on call detective may also be activated if necessary.
5. The activated detective will have one hour to respond to the needed location.
6. The detective will complete the following as needed:
  - a. Trauma Informed Interview with the victim
  - b. Identify potential witnesses
  - c. Surveillance/Recording videos
  - d. Search and/or arrest warrants
  - e. Interrogations of suspect(s)
  - f. Arrests
  - g. Complete felony supplemental cases to submit to the District Attorney's Office
7. The Sex Crimes Unit is on call at all times. The sergeant will organize the on call schedule.

**C. Sex Crimes Unit Assist – Homicide/Violent Crimes/Call out**

1. Sex Crimes will participate with the Homicide/Violent Crimes on call schedule.



2. Sex Crimes Detectives will coordinate with the primary Homicide Detective to assist with the investigation.
  - a. Conduct interviews
  - b. Warrant preparation
  - c. Other investigative needs deemed by the Violent Crimes Supervisor

**D. Sex Crimes-Cold Case**

1. This unit will be responsible for the investigation of unreported assaults where a SAEK was collected.
2. Once the unit receives the results of the DNA testing the unit will classify each case and determine if a case should be opened or re-opened.
3. Cases will be classified as the following:
  - a. Priority 1 – CODIS comparable with CODIS hit
  - b. Priority 2A – CODIS comparable with CODIS Upload
  - c. Priority 2B – CODIS ineligible (Positive DNA, not CODIS up-loadable)
  - d. Priority 3 – Screened Negative for DNA
4. Detectives will notify victims of the outcome and will investigate to determine if the case can be prosecuted.
5. Once a case is completed and approved by the Sex Crimes Sergeant, it will be sent to the DA's office for prosecution.

Policy Development Form  
Office of Policy Analysis



Name and Title: Sgt. A. Wild & Ofc. J. Maycumber

Phone:

Email: [awild@cabq.gov](mailto:awild@cabq.gov)

SOP: 1-88 Sex Crimes Unit

Date Completed: 12/15/18

In order to gain a clear understanding of the reason for the policy change, please answer the questions below with as much detail as possible as this information will be shared with internal and external stakeholders interested in participating in APD's policy development process.

Explain the rationale or purpose for the new policy or amended policy? Example: Best practices, case law, liability, conflicts with other policies or regulations, CASA related.

This is a new policy that is based off of the current procedures of the Sex Crimes Unit. This will take the place of the sex Crimes Section of the Criminal Investigations Division SOP (5-3).

What is the policy intended to accomplish? Explain the general intent with respect to the specific topic of the policy.

Provide department personnel with general guidelines for the rules and responsibilities of the Sex Crimes Unit.

How will the policy be measured to determine its effectiveness? (Example: Will data be collected, if so, in what format and who will maintain the information?)

n/a

Please list any references used to draft the policy such as policies from other agencies, case law, directives from the CASA, research papers, etc.

APD Sex Crimes Handbook

Please submit this form to [OPA@cabq.gov](mailto:OPA@cabq.gov)

Should you have any questions or concerns regarding this form, contact Jolene Luna at 768-2223 or email [jjluna@cabq.gov](mailto:jjluna@cabq.gov).

Updated 7/25/18

Policy Development Form  
Office of Policy Analysis


